

**NOTICE & AGENDA
MOUNTAIN BAY METROPOLITAN
POLICE DEPARTMENT
OVERSIGHT BOARD**

Date: Wednesday, August 21, 2024
Time: 4:00 p.m.
Place: This meeting will be held via
<https://us02web.zoom.us/j/6953385367>
Or via telephone: 646-558-8656, enter, 6953385367# then enter #
Or at the Rothschild Village Hall

Pursuant to State Statutes, the following subject matter will come before the Board for consideration and possible action:

1. Call to Order
2. Announcements and Statements from the Audience
(This is the only opportunity for the public to address any items of concern including items on the agenda. Public comment is not allowed without Board action when an agenda item is discussed. Due to open meeting laws, the Board will not be able to have a dialog with the person making public comments. If the person making public comments would like answers to questions, then they will need to leave their phone number with the Clerk so they can be contacted by staff to have their questions answered. Public comments will be limited to 3 minutes per person. No action will be taken during public comments.)
3. Minutes of Previous Meeting(s)
Oversight Board Meeting Minutes of July 24, 2024
4. Discussion and Possible Action Regarding Survey Results
5. Discussion and Possible Action Regarding the Employee Uniform Expenses
6. Discussion and Possible Action Regarding Balance Sheet
7. Discussion and Possible Action Regarding Land Purchase and Contractor for the Police Department Project
8. Discussion and Possible Action Regarding 2024 Halloween Party
9. Consideration of Motion to Adjourn to Closed Session Pursuant to Wisconsin Statutes Section 19.85 (1)(C) Considering Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over which the Governmental Body has Jurisdiction or Exercises Responsibility, to Discuss Employee Performance Matters
10. Motion to Reconvene into Open Session and take Action Regarding Items Discussed in Closed Session
11. Set Date, Time, and Agenda Items to Discuss at Next Meeting
12. Adjourn

Signed: Elizabeth Felkner, WCMC
Presiding Officer or Designee

Posted at the: Rothschild Village Hall, MBMPD Office, Weston Village Hall, & Rothschild Post Office

By: EF
Date: 8/20/2024

NOTE: Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office, (715) 359-3660, during the normal hours of operation.

Daily Herald Notified:

Via: FAX
By: EF
Date: 8/20/2024

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

MOUNTAIN BAY METROPOLITAN POLICE
OVERSIGHT SPECIAL BOARD MEETING MINUTES
July 24, 2024



Accepted:

1. Call to Order:

Vice-Chairman Mark Maloney called the meeting to order at 4:00 p.m. Members present: Dan Helgeson, Jim Pinsonneault, Jamie Weiland, and Vice-Chair Mark Maloney. Chairman Dan Mortensen is excused. Also present: Chief of Police Jeremy Hunt, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, and Clerk Elizabeth Felkner.

2. Consideration of Motion to Adjourn to Closed Session Pursuant to Wisconsin Statutes Section 19.85 (1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other Specified Public Business, whenever Competitive or Bargaining Reasons Require a Closed Session, to Discuss the Possible Purchase of Property:

Motioned by Pinsonneault/Weiland to Adjourn to Closed Session at 4:01 p.m. Roll call vote: Dan Helgeson – Aye; Jim Pinsonneault – Aye; Jamie Weiland – Aye; and Vice-Chair Mark Maloney – Aye. Motion carried unanimously.

3. Motion to Reconvene into Open Session and take Action Regarding Items Discussed in Closed Session:

Motioned by Maloney/Weiland to Reconvene into Open Session at 4:14 p.m. Questioned and carried 4:0.

Motioned by Pinsonneault/Weiland to Move Forward with Items Discussed in Closed Session. Questioned and carried 4:0.

4. Adjourn:

Motion by Pinsonneault/Maloney to Adjourn. Questioned and carried 4:0. Meeting Adjourned at 4:15 p.m.

Prepared by: Elizabeth Felkner, Clerk

Ryan VanDeWalle, MPA
Administrator
rvandewalle@rothschildwi.com

Timothy D. Vergara, P.E.
Administrator of Public Works
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Rebekka Borchardt
Zoning Coordinator
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Elizabeth Felkner, WCMC
Clerk
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Melanie Wiskow
Finance Director/Treasurer
mwiskow@rothschildwi.com

Stacey S. Stepan
Administrative Assistant
sstepan@rothschildwi.com

TO: Mountain Bay Metro Police Department Oversight Board
FROM: Ryan VanDeWalle, Village Administrator
DATE: August 20, 2024
RE: Administrator's Report for the August 21st meeting

Discussion and Possible Action Regarding Balance Sheet:

We will have further discussions regarding where the finances are at, and what we are projecting for 2025. When speaking with Administrator Jami Gebert, and as we have created this department, the intention is to keep the budgets the same as 2024 on dollar amounts as we go into 2025.

Discussion and Possible Action Regarding Land Purchase and Contractor for Police Department Project:

We would like to discuss the new land purchase, along with a brief presentation from Boldt regarding what the capabilities of the project would be for the Police Department and how it can best serve the Mountain Bay Metro communities.

Thank you,

Fund: All Funds

Account Number		2024 August	2024 Actual 08/20/2024	2024 Budget	Budget Status	% of Budget
100-00-43521-000-000	LAW ENFORCEMENT STATE AIDS	0.00	0.00	6,100.00	-6,100.00	0.00
100-00-43522-000-000	OTHER GRANTS	1,412.00	1,412.00	4,800.00	-3,388.00	29.42
100-00-43523-000-000	D.A.R.E. GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	ALCOHOL GRANT	0.00	0.00	18,000.00	-18,000.00	0.00
100-00-43526-000-000	CLICK IT - STATE GRANT	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-43527-000-000	SPEED ENFORCE - STATE	0.00	0.00	9,000.00	-9,000.00	0.00
100-00-43791-000-000	DC EVEREST SCHOOL LIASON	0.00	234,774.35	345,291.00	-110,516.65	67.99
INTERGOVERNMENTAL REVENUES		1,412.00	236,186.35	387,191.00	-151,004.65	61.00
100-00-45130-000-000	PARKING VIOLATIONS	0.00	0.00	0.00	0.00	0.00
FINES, FORFEITS AND PENALTIES		0.00	0.00	0.00	0.00	0.00
100-00-46210-000-000	POLICE DEPT. FEES	628.50	6,129.25	19,500.00	-13,370.75	31.43
100-00-46211-000-000	POLICE DEPT. FEES - DARE CONTR	0.00	0.00	0.00	0.00	0.00
100-00-46212-000-000	POLICE DEPT. FEES - CRIME PREV	0.00	0.00	0.00	0.00	0.00
100-00-46770-000-000	SPECIAL EVENTS- LAW	0.00	0.00	9,700.00	-9,700.00	0.00
PUBLIC CHARGES FOR SERVICES		628.50	6,129.25	29,200.00	-23,070.75	20.99
100-00-47320-000-000	INTERGOV. CHARGES-ROTHSCHILD	0.00	1,043,495.25	2,081,981.00	-1,038,485.75	50.12
100-00-47321-000-000	INTERGOV. CHARGES-WESTON	0.00	1,635,268.28	3,385,786.00	-1,750,517.72	48.30
100-00-47322-000-000	CONTRACTUAL SERVICES-SCHOFIELD	0.00	171,166.67	754,494.00	-583,327.33	22.69
100-00-47323-000-000	CONTRACT SERVICES-T.WESTON	0.00	55,540.92	115,000.00	-59,459.08	48.30
INTERGOV'T. CHARGES FOR SERV.		0.00	2,905,471.12	6,337,261.00	-3,431,789.88	45.85
100-00-48110-000-000	INTEREST INCOME	0.00	8.89	7,000.00	-6,991.11	0.13
100-00-48420-000-000	INS. COMP. - LAW	0.00	0.00	2,900.00	-2,900.00	0.00
100-00-48510-000-000	GENERAL DONATIONS	0.00	7,901.50	1,000.00	6,901.50	790.15
100-00-48900-000-000	MISCELLANEOUS REVENUE	0.00	0.00	100.00	-100.00	0.00
MISCELLANEOUS REVENUES		0.00	7,910.39	11,000.00	-3,089.61	71.91
100-00-49300-000-000	FUND BALANCE APPLIED	0.00	0.00	89,600.00	-89,600.00	0.00
100-00-49400-000-000	SALE OF PROP. & EQUIP. - LAW	0.00	7,758.03	12,000.00	-4,241.97	64.65
OTHER FINANCING SOURCES		0.00	7,758.03	101,600.00	-93,841.97	7.64
Total Revenues		2,040.50	3,163,455.14	6,866,252.00	-3,702,796.86	46.07

Fund: All Funds

Account Number		2024 August	2024 Actual 08/20/2024	2024 Budget	Budget Status	% of Budget
100-00-52110-110-000	POLICE DEPT WAGES	557,860.52	753,844.95	4,150,296.00	3,396,451.05	18.16
100-00-52110-112-000	POLICE DEPT COMMISS/COMMIT WAG	0.00	0.00	1,680.00	1,680.00	0.00
100-00-52110-130-000	POLICE DEPT FRINGES	227,790.76	366,858.42	1,830,626.00	1,463,767.58	20.04
100-00-52110-133-000	POLICE DEPT UNIFORM ALLOWANCE	14,323.00	20,784.56	38,000.00	17,215.44	54.70
100-00-52110-210-000	POLICE DEPT OTHER PROF SERV	216.00	736.00	2,000.00	1,264.00	36.80
100-00-52110-212-000	POLICE DEPT LEGAL	0.00	824.00	52,000.00	51,176.00	1.58
100-00-52110-213-000	POLICE DEPT AUDITOR/ACCTG	0.00	0.00	40,500.00	40,500.00	0.00
100-00-52110-220-000	POLICE DEPT UTILITIES	0.00	0.00	21,500.00	21,500.00	0.00
100-00-52110-224-000	POLICE DEPT PHONE	2,221.19	2,421.19	47,000.00	44,578.81	5.15
100-00-52110-240-000	POLICE DEPT SERVICE CONTRACTS	129.95	1,972.73	5,000.00	3,027.27	39.45
100-00-52110-241-000	POLICE DEPT BLDG REP/MAINT	0.00	0.00	6,800.00	6,800.00	0.00
100-00-52110-242-000	POLICE DEPT EQUIP REP/MAINT	0.00	1,495.92	6,000.00	4,504.08	24.93
100-00-52110-243-000	POLICE DEPT VEHICLE REP/MAINT	2,793.12	50,301.14	70,000.00	19,698.86	71.86
100-00-52110-244-000	POLICE DEPT COMPUTER MAINT	939.46	10,901.38	130,000.00	119,098.62	8.39
100-00-52110-249-000	POLICE DEPT OTHER REP/MAINT	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52110-278-000	POLICE DEPT OFFICE EQUIP FEES	0.00	0.00	7,275.00	7,275.00	0.00
100-00-52110-310-000	POLICE DEPT OFFICE SUPPLIES	2,172.66	2,172.66	21,200.00	19,027.34	10.25
100-00-52110-311-000	POLICE DEPT POSTAGE	0.00	0.00	2,300.00	2,300.00	0.00
100-00-52110-315-000	POLICE DEPT EQUIP UNDER \$5000	0.00	6,195.55	7,500.00	1,304.45	82.61
100-00-52110-317-000	POLICE DEPT PHOT SUPP/AWARDS	0.00	0.00	1,500.00	1,500.00	0.00
100-00-52110-318-000	POLICE DEPT DETECT BUREAU SUPP	600.00	3,403.66	13,700.00	10,296.34	24.84
100-00-52110-319-000	POLICE DEPT DOG SUPPLIES	4,199.94	4,504.94	2,000.00	-2,504.94	225.25
100-00-52110-324-000	POLICE DEPT MEMBERSHIP DUES	0.00	2,318.55	3,900.00	1,581.45	59.45
100-00-52110-330-000	POLICE DEPT TRAVEL REIMB	220.00	440.00	7,500.00	7,060.00	5.87
100-00-52110-335-000	POLICE DEPT PROGRAM SUPPLIES	606.50	606.50	1,250.00	643.50	48.52
100-00-52110-338-000	POLICE DEPT KITCHEN SUPPLIES	0.00	0.00	200.00	200.00	0.00
100-00-52110-342-000	POLICE DEPT AMMO/TRNG SUPPLIES	0.00	2,999.00	17,000.00	14,001.00	17.64
100-00-52110-352-000	POLICE DEPT GAS/DIESEL FUEL	9,104.61	11,856.35	114,050.00	102,193.65	10.40
100-00-52110-353-000	POLICE DEPT CLEANING SUPPLIES	154.50	154.50	4,500.00	4,345.50	3.43
100-00-52110-390-000	POLICE DEPT MISC EXP	0.00	0.00	4,875.00	4,875.00	0.00
100-00-52110-490-000	POLICE DEPT TRAINING	29.31	3,041.31	27,150.00	24,108.69	11.20
100-00-52110-491-000	POLICE DEPT EDUCAT INCENTIVE	0.00	0.00	10,500.00	10,500.00	0.00
100-00-52110-492-000	POLICE DEPT SPEC EVENT/MTG EXP	170.80	436.59	1,750.00	1,313.41	24.95
100-00-52110-510-000	POLICE DEPT INS - WORK COMP	0.00	153,012.00	20,000.00	-133,012.00	765.06
100-00-52110-512-000	POLICE DEPT INS - VEHICLES	0.00	13,152.00	13,200.00	48.00	99.64
100-00-52110-513-000	POLICE DEPT INS - PUBLIC LIAB	0.00	60,371.00	35,000.00	-25,371.00	172.49
100-00-52110-519-000	POLICE DEPT INS - OTHER	0.00	4,123.00	800.00	-3,323.00	515.38
100-00-52110-810-000	POLICE DEPT CAPITAL - AUTO	0.00	122,533.50	122,600.00	66.50	99.95
100-00-52110-811-000	POLICE DEPT CAPITAL - BLDGS	11,358.35	11,358.35	0.00	-11,358.35	0.00
100-00-52110-812-000	POLICE DEPT CAPITAL -OTHER	0.00	0.00	23,600.00	23,600.00	0.00
PUBLIC SAFETY		834,890.67	1,612,819.75	6,866,252.00	5,253,432.25	23.49
Total Expenses		834,890.67	1,612,819.75	6,866,252.00	5,253,432.25	23.49
Net Totals		-832,850.17	1,550,635.39	0.00	-1,550,635.39	